

DCUSA Change Report		At what stage is this document in the process?
DCP 481 Notices Under the National Terms of Connection (NTC) Date Raised: 31 JUL 2026 Proposer Name: Peter Waymont Company Name: Eastern Power Networks Party Category: DNO		01 - Change Proposal
		02 - Consultation
		03 - Change Report
		04 - Change Declaration
Purpose of the Change Proposal To ensure that notices sent by the customer to the Company under Section 3 of the NTC contain at least a site address and, where available for the connection, an MPAN or MSID.		
	This document is issued in accordance with Clause 11.20 of the DCUSA. Parties are invited to consider the proposed amendment and submit their votes using the voting form (Attachment 2) to dcusa@electralink.co.uk by no later than 8 October 2026 . Votes received after this date cannot be counted.	
	The voting process for the proposed variation and the timetable of the progression of the CP through the DCUSA Change Control Process is set out in this document.	
	If you have any questions about this paper or the DCUSA Change Process, please contact the DCUSA by email to dcusa@electralink.co.uk or telephone 020 7432 3011.	
	Impacted Parties DNOs and IDNOs	
	Impacted Clauses Schedule 2B, National Terms of Connection, Clause 23	

Contents		 Any Questions?
1	Summary.....	3
2	Governance	3
3	Why Change?	3
4	Solution and Legal Text.....	4
5	Relevant Objectives	4
6	Impacts & Other Considerations	4
7	Implementation	5
8	Recommendations	5
9	Attachments	5
		Contact Code Administrator
		 dcusa@electralink.co.uk
		 0207 432 3011
		Proposer Peter Waymont
Timetable		
Activity	Date	
Initial Assessment Report	19 August 2026	
Consultation Issued to Parties	N/A	
Change Report Approved by Panel	16 September 2026	
Change Report Issued for Voting	17 September 2026	
Party Voting Closes	08 October 2026	
Change Declaration Issued	12 October 2026	

1 Summary

What?

- 1.1 To enable the recipient of notices under the NTC to more easily identify the premises to which the notice relates, require notices sent by the customer to the Company under Section 3 of the NTC to contain at least a site address and, where available for the connection, an MPAN or MSID.

Why?

- 1.2 Notices often quote a customer name, which may have changed since a bi-lateral agreement was put in place, or may refer to a site by a name that is not the same as that which the Company knows the site by.

How?

- 1.3 The proposed solution is to amend Schedule 2B, National Terms of Connection, to require all customer notices to quote the address of the Premises and, where known, its MPAN or MSID.

Who?

- 1.4 This change impacts upon DNOs and IDNOs.

2 Governance

Justification for Part 2 Matter

- 2.1 The amendment detailed in this Change Proposal is an administrative matter intended to assist recipients of notices. It has no material impact on Parties and does not meet the criteria to be considered a Part 1 Matter.

Requested Next Steps

- 2.2 The Panel considered that the Proposer has carried out the level of analysis required to enable Parties to understand the impact of the proposed amendment and to vote on DCP 481.
- 2.3 The DCUSA Panel recommends that this CP:
 - be issued to Parties for voting.

3 Why Change?

- 3.1 Notices sent by customers often quote a customer name, which may have changed since a bi-lateral agreement was put in place, or may refer to a site by a name that is not the same as that which the Company knows the site by. This may result in additional administrative effort being needed to identify the correct site.
- 3.2 It would be helpful to mandate the provision of more information that helps the Company identify the premises in question.

4 Solution and Legal Text

Solution Overview

4.1 Amend the NTC to mandate the provision of site address and, where available, the MPAN or MSID.

Legal Text Amendments

4.2 The proposed DCP 481 legal text can be found below:

Add a new Clause 23.5 to Section 3 of Schedule 2B (National Terms of Connection) as follows:

23.5 All notices and other communications sent by the Customer in connection with this Agreement must quote the address of the Premises and, where known, its MPAN (being the Meter Point Administration Number) or MSID (being the Metering System Identifier).

4.3 The legal text can also be found in Attachment 1.

5 Relevant Objectives

Assessment Against the DCUSA Objectives

5.1 For a DCUSA CP to be approved it must be demonstrated that it better facilitates the DCUSA Objectives. This CP is being assessed against the DCUSA General Objectives.

	DCUSA General Objectives	Identified impact
☒	The development, maintenance and operation by the DNO Parties and IDNO Parties of efficient, co-ordinated, and economical Distribution Networks	Positive
☒	The facilitation of effective competition in the generation and supply of electricity and (so far as is consistent therewith) the promotion of such competition in the sale, distribution and purchase of electricity	Positive
☒	The efficient discharge by the DNO Parties and IDNO Parties of obligations imposed upon them in their Distribution Licences	Positive
☒	The promotion of efficiency in the implementation and administration of the DCUSA	Positive
☐	Compliance with the EU Internal Market Regulation and any relevant legally binding decisions of the European Commission and/or the Agency for the Co-operation of Energy Regulators.	None

5.2 This Change Proposal enhances communications between customers and Parties. DCUSA General Objectives 1, 2, 3 and 4 are better facilitated by this.

6 Impacts & Other Considerations

Impacts on any Significant Code Review (SCR) or other significant industry change projects

- 6.1 No impacts on any current Significant Code Review or other significant industry change projects have been identified.

Impacts on other Codes

- 6.2 No impacts on other industry codes have been identified.

Consumer Impacts

- 6.3 The Proposer has identified that the change has impacts on consumers but considers these to be immaterial.

Environmental Impacts

- 6.4 No material impact on greenhouse gas emissions has been identified.

Are there any wider industry impacts?

- 6.5 No wider industry impacts have been identified.

7 Implementation

Proposed Implementation Date

- 7.1 It is proposed that the change is implemented in the next DCUSA release following approval.

8 Recommendations

Panel's Recommendation

- 8.1 The Panel approved this Change Report on 16 September 2026. The Panel considered that the Proposer has carried out the level of analysis required to enable Parties to understand the impact of the proposed amendment and to vote on DCP 481.
- 8.2 The Panel has recommended this report be issued for voting and DCUSA Parties should consider whether they wish to submit views regarding this Change Proposal. The voting form acts as Attachment 2 to this Change Report or can be completed via the online voting form which will be available on the following page of the DCUSA website:

[DCP 481 - Notices Under the National Terms of Connection \(NTC\)](#)

9 Attachments

- 9.1 Attachment 1 – DCP 481 Legal Text
- 9.2 Attachment 2 – Voting Form
- 9.3 Attachment 3 – DCP 481 Change Proposal Form